***Medical Acquisition: Do No Harm Clinic***

If WALKI-IN member has indicated an interest in medical marijuana (or requires a referral) and needs a doctor, the Do No Harm Clinic is able to help by providing a

**RECOMMENDATION FOR THE USE OF MEDICAL CANNABIS**.

*\*Advise all members that a Recommendation Letter is not valid under the MMPR. If they want to be registered under the MMPR please refer them to MCRCI, but if not, carry through with the Do No Harm Clinic.*

*\* The Do No Harm Clinic conducts all consolations electrically. Members will receive their signed medical document either by mail or email.*

*\*Please assure members that a Recommendation Letter is viewed as adequate medical documentation by both the City of Vancouver and the Vancouver Police Department.*

**COST:**

**Recommendation Letter from the Do No Harm Clinic is $100**

(will be collected once the clinic contacts the member directly)

***Step 1:***

**Online Acquisitions:**

a~ Email Prospective Member

(assuming MPN Application was completed online)

* + - * Clinics Registration Form
      * Clinic Questionnaire
      * Terms and Conditions
      * Consent to Share Medical Records

b~ Instruct Member to email/fax/mail these documents to [registration@medpotnow.com](mailto:registration@medpotnow.com)

c~ Once forms are received you may email/scan/fax these forms to [donoharmclinic@gmail.com](mailto:donoharmclinic@gmail.com) OR 1-888-370-2033

d~ Ensure that an email is sent to Yvonne ([donoharmclinic@gmail.com](mailto:donoharmclinic@gmail.com)) listing those members documents being email or faxed over to their office.

***Step 2:***

**Walk-In Acquisitions:**

Have members fill these documents out with the admin staff while they are at the location.

a~ Documents to Complete

* + - * MPN Application Form
      * Clinics Registration Form
      * Clinic Questionaire
      * Terms and Conditions
      * Consent to Share Medical Records

ii~ If member takes these documents home please advise them to drop them back off for us to send or they can email/fax/mail themselves to [donoharmclinic@gmail.com](mailto:donoharmclinic@gmail.com)

b~ Once forms are completed you may email/scan/fax these forms to [donoharmclinic@gmail.com](mailto:donoharmclinic@gmail.com) OR 1-888-370-2033

c~ Ensure that an email is sent to Yvonne ([donoharmclinic@gmail.com](mailto:donoharmclinic@gmail.com)) listing those members documents being email or faxed over to their office.

**CRUCIAL ~ FOLLOW UP**

Once the administration staffs have sent the documents to the Do No Harm Clinic you must:

* Contact members no less then **3 working days** after
* Update their status on Salesforce
* Contact member no less then **5 working days** after first follow up.
* If member is unsatisfied with service, contact the **Do No Harm Clinic directly 250-212-4899**